

**Redland Bridge Club Inc**  
**Management Committee Meeting Minutes - Provisional**  
**Tuesday 13th September at 1:30pm**

**OPENING:** At 1:30pm Molly welcomed those present.

**PRESENT:** Molly O'Donohue (Chair), Sebastian Raciti, Colin Gorton, Deborah Thomas, Jenny Boxer, Jan Deaville, Nigel Cleminson, Ros Putland, Michael Souter & Ben Whitehouse.

**APOLOGIES:** Glynis Hendricks

**MINUTES OF PREVIOUS MEETING held 9th August 2022**

Moved Jan seconded Jenny that the minutes be accepted as a correct record of proceedings. Carried.

**BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING:**

**1. Toilet Renovation / Clubhouse painting:**

- i. An invoice for a further \$15,000 was received on Friday 19th August. Deborah spoke with Jill Poulson re the discrepancy between the work done and the payments already made. Payment has been put on hold until such time as work and payments are equal.

Work has progressed to the foyer and disabled toilet - there is a problem with the basin and water flow which will be remedied by either a larger basin or shortening the tap spout. Ben has assured us that the disabled toilet will be finished in time for the congress next weekend. There is an ongoing problem with the urinals - they work intermittently. Tom France suggested the builder be asked to clean the fittings in the ceiling. The urinals also need new spreaders to replace the corroded original fittings.

- ii. Two (2) quotes to paint the clubhouse have been secured by Sebastian. Toby's quote was significantly less than any other received to date. Most committee members indicated they're happy to proceed with Toby's quote. Move Sebastian, seconded Colin, that Toby's quote to paint the clubhouse be accepted. Carried.

2. **Cancer Council:** the special fund-raising event was held yesterday (12 September). Many thanks to Glynis and Janet for their creative input into the spread provided. The money raised by raffles alone was \$175. Donations can be made up 'til Saturday, of that week. Molly

3. **Electricity bill / new solar system:** Sebastian and Colin compiled a submission to the Council for funding towards the supply and installation of the upgraded solar panel system. The current system is inadequate to carry the club into the future, insulating it against huge and growing electricity bills. After receiving the Council's letter of approval which they'd been waiting for, the submission was completed and lodged prior to the stipulated deadline. An outcome is expected by the end of December.

Colin moved, seconded by Sebastian, that a Special General Meeting be called for Wed 16th November to present the solar proposal to the member body for the two (2) potential scenarios viz. with and without the grant. Carried.

Deborah asked Colin to prepare the proposal for the SGM. Sebastian suggested that the installer's technician be asked to attend the meeting to answer any questions arising from the floor. Colin/Sebastian

All other items from the previous minutes have been actioned.

**CORRESPONDENCE: Deborah**

The correspondence list from 9th August - 12th September was tabled. Moved Deborah, seconded Michael, that incoming and outgoing correspondence be accepted. Carried.

**BUSINESS ARISING FROM CORRESPONDENCE:**

4. **Time clock:** Barb Mackay has asked the Club to consider installing a prominently positioned and more easily seen time clock; maybe two (2) as at the QCBC which has one (1) at each end of the room. It is possible to provide additional information for players such as which round is currently being played; audible count down and advice when bidding should have been completed. Barb also suggested that this may be an item the Club could seek external funding for. Colin offered to investigate the software needed to enable the club's TV to be used.

5. **Bidding boxes:** Brian Gamble asked for bidding boxes to be made standard in the club. Unsuccessful.
6. **Mimma Fazio:** wants to resume playing at Redlands. Successful.
7. **Resignation of beginner lessons teacher:** Deirdre Giles has resigned as the beginner lessons teacher. Moved Ben seconded Jan that Deirdre be presented with some flowers, acknowledging her greatly appreciated input over the twelve (12) years she was at the helm. Carried. Jenny offered to buy the flowers.
8. **Aging video:** John Florence thought this video could be a prospecting tool for beginners. Unsuccessful.
9. **Increased QBA & ABF levies for 2023:** both levies will be \$16.40 for 2023. The committee noted the increase in levies. The club fees are to remain the same. Renewal forms for this coming year will be amended to reflect the change.

**TREASURER'S REPORT:** Colin

For the month of June 2022, Colin presented the following:

1. **Executive Summary**
2. **Payable Invoice Summary**
3. **Balance Sheet**
4. **Profit & Loss Schedule**

Moved Colin seconded Ros that the Treasurer's report be accepted. Carried.

We are coming up to the end of our financial year. We have our auditor, Julie Pettit, in place. She is able to access our records in Xero which will expedite the process considerably. Colin anticipates a smooth audit process this year. Colin has Xero set up to create invoices for each member's renewal form.

**DEALER'S & MASTERPOINT SECRETARY'S REPORT:** Carradine

No report/s this month.

**EDUCATION REPORT:**

Nigel reported that there was a solid turnout for the start of beginners' lessons on 7th September. There are eight (8) players who'd played at some stage previously who should progress quickly. Molly has taken those under her wing so Nigel can focus on introducing very basic principles to the absolute newbies. He is using a powerpoint presentation augmented by set boards to enable the beginners to see the correlation between principles and playing hands.

**DIRECTORS' REPORT:**

Ros advised that Nigel was successful in his recent directors' exams. We welcome him to the ranks. Max has not told Ros whether he passed, or not.

The new director's roster up until the Christmas Party has been drafted and disseminated.

The Championship Pairs went well ..... free of glitches, technical or otherwise.

**WORKPLACE HEALTH & SAFETY:**

Anneke Rummens is currently up-country. Sebastian has been communicating with her re health and safety matters and stated that she is on top of requirements.

Ben Whitehouse reported that Margaret Hunt had a fall on the morning of 13th September. Deborah to contact Margaret to see how she is and provide an incident report form to her to complete.

The committee is not aware of any other workplace health and safety issues at present.

**MAINTENANCE:**

Sebastian was able to rationalise the maintenance schedule and eliminate those tasks no longer required.

The committee is not aware of any other maintenance issues at present.

**NEW MEMBERS:** Robina

Membership applications have been received from:

- Rae Bocher - home club, Surfers Paradise

Moved Colin and seconded by Jan that the application be accepted. Carried.

**GENERAL BUSINESS:**

- 10. Melbourne Cup:** 1st November - Molly has found a caterer which she thought to be suitable but found he doesn't provide desserts. Glynis recommended a caterer she'd recently come across. Molly suggested the cost be increased to \$20/head to mitigate the higher expense.
- 11. Christmas Party:** same deal .... if the Melbourne Cup meal is well received, we can offer them the Christmas Party catering too.
- 12. Insurances:** advice was received from TBIB re the Club's insurance. High Street Insurances provided the most competitive quote at just over \$3,000. A very positive outcome of following up with the Council re the name to go on the policy is that we, not the Council, own our building. Molly said she'd read the schedule of fixtures which indicate that the Council owns the clubhouse so she is going to request a statement regarding our standing in writing from Council.
- 13. Directors:** a petition re external directors officiating at red point events has been received as well as a separate request from Brian Gamble for the same. Moved Ben, seconded Sebastian, that Ros and Nigel respond to the points raised in the petition and give the completed response to Deborah for display on a notice board. Carried.
- 14. Sunday Bridge:** Deborah spoke to Avra re Sunday Bridge beginning February 2023. Avra is willing to run the event but isn't prepared to take responsibility for providing the meal. All agreed Sunday Bridge should be given a try but initially without food being involved. Deborah to inform Avra.
- 15. Refresher lessons:** there are several members who've expressed interest in refreshing their understanding of effective bidding and card play. This is to be carried over and more thought put into how it would work and who should be involved.
- 16. Day of mourning:** Thursday 22nd Sept (Australia) has been declared a day of mourning for QE II's passing. To see if there is sufficient interest for play to occur, a form will be put on the event display board for players to indicate their interest.
- 17. Name badges:** Ben has been advised that our name badges will cost \$13.00 from now on.
- 18. Kitchen cleaning:** Nigel asked our cleaner, Debbie Turner, for a quote to do a deep clean of the kitchen. A quote for \$180 has been submitted. It was felt that the working bee and kitchen roster were sufficient to keep on top of the kitchen's state of cleanliness.

**NEXT MEETING:** Tuesday 11th October 2022 at 1:30pm.

**CLOSE:** 2:30pm

Confirmed: \_\_\_\_\_ Date: \_\_\_\_\_